

**MENTORSHIP PROGRAM RULES FOR FOREIGNERS AT
MENTORIUM INSTITUTE**

Article 1

Participation in the Mentorship Program for foreigners at Mentorium Institute (hereinafter referred to as "Mentorium") is voluntary and non-binding.

Article 2

A mentor and a mentee (hereinafter referred to as "candidate") can only participate if they have expressed their wish to join the program, completed the application form, and attended an introductory interview with the responsible Mentorium staff.

Article 3

A mentor accepts a candidate under their mentorship after Mentorium has assessed the suitability of the cooperation. The candidate must be a foreigner wishing to integrate into Slovenian society and labor market. A minor candidate may participate only with the consent and presence of their parents or legal guardians.

Article 4

Mentorium conducts a professional consultation with the mentor and candidate to define mentorship goals, needs, and the suitability of the cooperation and then matches them accordingly.

Article 5

A mentor is not obliged to accept a candidate if they believe that the conditions for effective cooperation are not met.

Article 6

By signing the participation agreement, the mentor and candidate commit to cooperation for a period determined by Mentorium, usually between 6 and 12 months.

Article 7

Both mentor and candidate have the right to terminate the mentorship with a written explanation submitted to Mentorium.

Article 8

The mentor provides the candidate with professional, linguistic, and cultural support, assistance in understanding legislation, arranging permits, and integrating into Slovenian society and the labor market.

Article 9

Mentorium provides organizational and administrative support to both mentor and candidate, including accompaniment during official procedures.

Article 10

The mentor is obliged to submit a written final report to Mentorium about the course and outcomes of the mentorship.

Article 11 (Data Protection)

All data obtained during the mentorship is treated confidentially and used solely for program purposes. Mentorium and mentors comply with applicable data protection legislation.

Article 12 (Code of Conduct)

Mentor and candidate commit to respecting mutual dignity, cultural differences, and program rules. Any inappropriate behavior or discrimination must be immediately reported to Mentorium.

Article 13

The mentor and the candidate meet at least once a month for one hour. Meetings can be held via videoconference or in person. Once a year, the mentor-mentee pair is allowed to use the premises of the Mentorium Institute upon prior arrangement.

Article 14

This regulation comes into force on 10.06.2025 upon approval by the Director of Mentorium Institute.

In Ljubljana, on 10.06.2025

Signature of the Director of Mentorium Institute:

